



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

Subsidized Child Care Provider Services Form

Note: If the provider has multiple sites complete this form for each Location

Provider/ Site: _____ Hours of Operation: ____ am/pm to ____ am/pm

Site Address: _____ ZIP Code: _____ Ward: _____

Mailing Address: _____ Tier: _____

Director Name: _____ Phone #: _____ Fax #: _____ CACFP: Yes No

As a participant in the OSSE/ECE Subsidy Provider Program, I am requesting activation and payment for the below services during the contract year (month & year) _____ to _____

This program will provide services: Monday - Friday Saturday - Sunday Evenings Overnight Summer

Instructions: Check only the boxes that coordinate with the services you will be providing at the above noted facility.

Options for Services	Infant	Toddler	Preschool	Pre-K Before & After	School Age Before Only	School Age After Only	School Age Before & After
Traditional Full Time							
Traditional Part Time							
Extended Day Full Time							
Extended Day Part Time							
Non-Traditional Full Time							
Non-Traditional Part Time							

Definition of Services:

1. **Traditional Full Time** – six to 11 hours of care between 7 a.m. and 6 p.m. Monday through Friday.
2. **Traditional Part Time** – less than six hours of care between 7 a.m. and 6 p.m. Monday through Friday.
3. **Extended Day Full Time** – six to 14 hours of care where at least one hour of care is in the morning before 7 a.m. or in the afternoon after 6 p.m., and the majority of hours are between 7 a.m. and 6 p.m. Monday through Friday. If more than 14 hours of service are provided, an additional service will be authorized.
4. **Extended Day Part Time** – less than six hours of care where at least one hour of care is in the morning before 7 a.m. or in the afternoon after 6 p.m., and the majority of hours are between 7 a.m. and 6 p.m. Monday through Friday.
5. **Non-Traditional Full Time** – six to 11 hours of care overnight between 6 p.m. and 7 a.m. Monday through Friday; or six to 11 hours on Saturday and Sunday, regardless of the time of day. If more than 11 hours are provided, an additional service will be authorized.
6. **Non-Traditional Part Time** – less than six hours of care overnight between 6 p.m. and 7 a.m., Monday through Friday; or less than six hours on Saturday or Sunday, regardless of the time of the day.