



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

TRAFFIC RECORD CHECK AFFIRMATION FORM

Each individual staff member must complete this form. In addition, all child development providers must also certify that they have conducted a Mandatory Traffic Record Check for all of their staff members and employees, and maintain the findings of these tests and present them upon request for inspection by OSSE. The Office of the State Superintendent (OSSE) is authorized to conduct a traffic record check on any individual who enters into an agreement with OSSE to provide subsidized child care services and will be required to drive a motorized vehicle to transport a child or children in the course of providing child care services.

Only individuals required to drive a motorized vehicle must complete the Traffic Record Check affirmation form.

Please select one of the following:

_____ I **will not** be required to drive a motorized vehicle to transport a child or children during the course of providing child care services. Therefore, I opt out of the traffic record check.

_____ I **will** be required to drive a motorized vehicle to transport a child or children during the course of providing child care services. I authorize OSSE to conduct a traffic record check. I understand that based on the results of that check, OSSE may re-assess my suitability to provide transportation for children.

I understand that I have the right to obtain a copy of any report from a traffic record check and to challenge the accuracy and completeness of any such report. I also acknowledge that OSSE may decide to deny or terminate its Provider Agreement to provide subsidized child care services based on the results of any traffic record check and that I may appeal that decision to the DC Commission on Human Rights within 30 days of OSSE's written decision.

Printed Name: _____

Signature: _____ Date: _____