



DISTRICT OF COLUMBIA

OFFICE OF THE STATE SUPERINTENDENT OF

**EDUCATION**

**Vehicle Information Form FY 2021**

*Instructions*

1. This form is to be completed by any provider that transports children while providing child care services:
  - If your facility provides transportation, please upload a copy of the current insurance card and registration card for each vehicle into SARA.
  - For each staff member responsible for driving a vehicle to transport children, upload a copy of their driver's license into SARA.
2. If the facility does not provide transportation to children, please check the box on the form.
3. Enter the name of facility and signature of the authorized representative.



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**Vehicle Information Form FY 2021**

A provider who operates or maintains a vehicle used for transporting children during the course of providing child care services must submit the following documents:

- Current copy of insurance card for any vehicle used for transportation of children.
- Current copy of registration card for any vehicle used for transportation of children.

Each staff member required to drive a vehicle to transport children during the course of providing child care services must attach:

- Copy of current driver's license

☐ Please check this box if the facility does not provide transportation to children.

Name of Facility:

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Name of Authorized Representative:

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